

ICR Governing Board Meeting July 21, 2023



I. Dear ICR Governing Board Members,

Given a paucity of pressing agenda items for our scheduled July meeting, the director and chair have determined that a regular meeting will not be necessary to communicate the salient agenda items for this month's meeting. Instead, please carefully review the items below. If you have questions or comments that you would like addressed and recorded in the minutes, please email them to Dr. Bidwell, and copy Dr. Smith no later than 2 PM on Friday, July 21, 2023. Thank you and we look forward to seeing you all at the conference.

II. Approval of current consent agenda: Please see the attached June 16 meeting minutes. If you have edits that you would like to be addressed, please respond to Dr. Bidwell and copy Dr. Smith no later than 2 PM this Friday. All edits received will be incorporated and the minutes will be re-distributed to the board for review. If no feedback is received, it will be assumed that your vote is to approve the minutes as presented and such will be entered into the record.

III. Update on the award process for FY24 research proposals: The comments and recommendations of the scientific review panels was transmitted to the board on Friday June 30 with instructions for board level COI and review rubrics to be returned no later than July 17th at 8 AM. A few board members did not respond and were given an extension to 18 July at 8AM. The director is currently evaluating the scientific and board level COI and review data and anticipates making funding decisions no later than the end of the month. The board will be notified of the specific outcomes at that point. Thank you everyone for participating in this important ICR process.

IV. As per the discussion at the previous board meeting the ICR is moving forward with creating a position that will implement the goals derived from the SWOT analysis that was conducted at the board retreat and presented by committee at the last meeting. Dr. Kinney has submitted a job description that is essentially a reformatted version of the document presented at the last meeting "ICR Board Retreat 2023 SWOT Analysis and Action Plan.PDF" to the HR department at CSU-Pueblo for compensation analysis. The position will be 0.5 FTE and will require a doctorate in a relevant field, knowledge and demonstrated experience in conducting and disseminating current cannabis science cannabis research, research administration, budgeting, fundraising, teaching/education, program development and a demonstrated ability to form and maintain professional research collaborations. The position will not require board-level adjustment to the existing budget and the ICR will advertise and fill the position as soon as possible.

V. Announcements:

a. The board meet and greet to be held at CRC23 at 5:30 – 6:00 PM and board dinner at 6:00 PM on Thursday the 3rd of August. All board members should have a calendar invite scheduled in their Outlook account. Board members should also have received complimentary registration for themselves and one professional guest. Please notify Wendy Fairchild if you do not anticipate using these and they will be reassigned appropriately.

b. The board discussed the possibility of rescheduling the recurring board meeting for Tuesday, Wednesday or Thursday at the retreat. Wendy Fairchild has disseminated a Doodle Poll to find a time and day and will notify the board of the result.

c. Dr. Kinney would like to skip the August meeting given the fact that the conference occurs next month on the week prior to when the meeting would be held and board members and staff will be contributing significant outside of meeting time to the ICR that month.

d. The Colorado state office of Boards and Commissions anticipates announcing during the first week of August the candidates selected to fill the ICR-board vacancies left by Sue Sisley and John Lord.