



## CONSENT AGENDA FOR ICR GOVERNING BOARD MEETING OF 9 September 2022

### a. Minutes from 8/12/2022

#### **ICR Governing Board Meeting Minutes**

August 12, 2022 12:00 – 1:00 pm

**In attendance:** Dr. Jeff Smith, Mr. John Lord, Ms. Elyse Contreras, Dr. Cinnamon Bidwell, Dr. Jon Reuter, Ms. Wendy Fairchild, Dr. Malik Hasan, Ms. Ali Leonor, Dr. Chad Kinney, and Dr. Joanna Zeiger

**Absent:** Dr. Sue Sisley, Mr. Sal Pace, Mr. Sherard Rogers (Ms. Ali Leonor attended in his stead), Dr. Tim Mottet and Mr. Scott McWhorter

I. Welcome (12:00-12:03pm) Dr. Bidwell

II. Consent Agenda (12:03-12:08pm) Dr. Bidwell

- a. Minutes from 07/14/2022
- b. New project descriptions
- c. Personnel changes

- Ms. Contreras - wonders if we can view the full proposals – look at processes - someone might be interested from public (open records act) so we may want to put something in place
- Dr. Reuter – legal counsel supports not releasing this information until research is completed and published – pending publication means restrictions
- Dr. Bidwell – Dr. Reuter and Ms. Fairchild will follow-up on what can be made public
- Approve consent agenda – all vote yes

III. New projects summary (12:08-12:15pm) Dr. Smith

- Dr. Kent Hutchinson – Title: Cannabinoids and Traumatic Brain Injury: A Randomized, Placebo Controlled Trial
- Dr. Christopher Lowry – Autism and epilepsy – CBD administration – Title: Preventative and treatment effects of broad-spectrum cannabidiol (CBD) in a rat model of comorbid autism and epilepsy: A mechanistic study
- Dr. Duncan Mackie at MedPharm and Dr. Bidwell – brain inflammation for treating Alzheimer's – Title: Isolation and Pharmacological Evaluation of Phytocannabinoids for Alzheimer's Disease
- Dr. Punya Nachappa - CSU Ft. Collins – Pest resistance – terpenes and pesticide resistance in CBD plants – strains that are more pest resistant in hemp – Title: Examining the adaptive roles of plant defensive chemistry on pest resistance in Cannabis sativa
- Dr. Mike Van Dyke - Anschutz – heavy metals in cannabis – inhaling leads – Title: Potential Health Effects of Heavy Metals in Cannabis Flower, Concentrates, Vape Devices, and Vape Emissions

IV. Public Relations and Website Update (12:15-12:25pm) Dr. Smith

- a. Call for Short-Term PR-Marketing Ideas
  - What are board members ideas to meet the most of PR to bring value added to ICR

- Dr. Hasan - continue improving the reputation of the ICR and target foundations and other granting agents
  - Dr. Reuter – Suggestion was made to provide marketing material to end-users at dispensaries as a way to increase the impact of the ICR's marketing efforts
- b. Reminder ICR is working on hiring PR position
- Working on hiring PR person – 3 or more bids – GB need to identify folks that might be willing to put bids in – healthy number of applicants so please encourage likely candidates who might be a good fit to apply
  - Dr. Reuter – please distribute the finalized advertisement to the board and to CU Boulder when finalized
  - Target audience is our stakeholders and public – increase visibility of ICR to increase private donors and input from various constituents
  - Dr. Hasan – every dollar spent for ICR staff means fewer monies for others
  - Dr. Bidwell – reminds the GB that they already approved this as a part-time position, with a \$20K budget
  - GB to try and get wide array of excellent candidates – appreciate Dr. Reuter spreading the word to CU Boulder Delete this line

#### IV. Transition plan for Interim Director (12:25-12:35pm) Dr. Bidwell and Dr. Smith

- a. Short-Term deliverables and responsibilities
  - b. Board priorities and recommendations
    1. Supervision and evaluation of ICR Staff
    2. Responsible for the annual report
    3. Responsible for the annual conference
    4. Budget management
    5. Research Funding: Has responsibilities in the review and award process for research grants
    6. Revisit/update Strategic goals/vision with the board at some point this year
    7. Work with the research subcommittee to review the application process, increase transparency in the process, and implement a detailed written process detailing how the review is done so that the board and reviewers have better and more consistent guidance
    8. Quarterly review process of director, produce a template of review items for consistency
      - a. Communicating with board members
      - b. Completing specific tasks assigned at board meetings
      - c. Generating actionable ideas for ICR to increase reputation and stature
      - d. Progress reports on building the conference
- Dr. Smith – the board has provided many ideas and feedback and asked members to please meet with him as often as possible to communicate ideas and goals for the ICR
  - Dr. Zeiger - Still has concerns about conference which she would like to see addressed/assessed by the board
  - Dr. Bidwell – discuss and plan in September – Dr. Zeiger suggests this be added to Jeff's assessment after 1<sup>st</sup> quarter

V. Preliminary review of process for defining priorities for funding/RFP creation (12:35-12:50)

Dr. Bidwell

Board members identified the following areas for enhancing the funding process and priorities:

- a. More clearly define board roles in the review process
- b. Identify high priority topics: reach out to other state agencies' various advisory boards to ID research gaps (e.g., CDPHE has a running list on its website)
- c. Quantify the amount of research done on various research topics/categories to prevent redundancy, quantify lit and current funding
- d. Policymakers look to research to guide priorities and sometimes there is none
- e. ICR has a statutory requirement to address certain research areas
- f. JR Craft expectations based on the communicated need/capacity to do the work
  - a. Not good to be overly specific
  - b. ID broad areas (e.g. pregnancy and breastfeeding)
  - c. Assign preference points to proposals that address a particular RFP item/area
- g. Analyze instructions given to the reviewer

Dr. Smith will disseminate these ideas to board and ask for more refinements

VI. Public comment (12:50-12:55pm) Dr. Bidwell

- Adjourn 12:50

**b. Notice of ICR Research Subcommittee activities**

The ICR Research Subcommittee has been called to meet for the purpose of initiating discussions regarding the RFA for FY23. They will likely meet several times before the RFA deadline in the new year. The board will receive updates as progress is made.